

**MAGOWAN SCHOOL
OFFICE DISCIPLINE-REFERRAL (O.D.R.) FORM**

STUDENT DATA	INFRACTION LOCATION
Pupil _____ Tchr _____ Gr. _____ Ref. Staff Member _____	Classroom # _____ Hallway _____ Cafeteria _____ Special Area _____ Bathroom _____ Bus # _____ Recess _____

MINOR-PROBLEM BEHAVIOR (Staff member addresses this; informs homeroom teacher.)

Infraction (based on list of definitions)	Offense			Action(s) Taken (Please check all that apply.)	Offense														
	1st	2nd	3rd		1st	2nd	3rd												
Dishonesty				Verbal/non-verbal redirection.															
Disobedience or Disrespect				Conferenced with pupil.															
Disregard of Rules/Directions				Gave pupil a time-out.															
Horseplay				Assigned pupil to new seat.															
Non-threatening Inapprop. Lang.				Detained pupil for recess.															
Minor Disruption				Implemented behavior modification															
Teasing				Referred pupil to I&RS [tchr only].															
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Offense</th> <th style="width: 30%;">Date</th> <th style="width: 30%;">Time</th> </tr> </thead> <tbody> <tr> <td>First Offense</td> <td></td> <td></td> </tr> <tr> <td>Second Offense</td> <td></td> <td></td> </tr> <tr> <td>Third Offense</td> <td></td> <td></td> </tr> </tbody> </table>				Offense	Date	Time	First Offense			Second Offense			Third Offense			Notified parent			
				Offense	Date	Time													
				First Offense															
				Second Offense															
				Third Offense															
				Telephone call															
Note or e-mail																			
Meeting																			
Other _____																			
Assigned after school detention																			

**** Signature required at bottom of page**

Minor-Infraction Descriptions

1st Offense	
2nd Offense	
3rd Offense	Teacher required to notify the parent.

MAJOR-PROBLEM BEHAVIOR (Requires administrative action; copy teacher.)

Infraction	Date	Time	Action(s) Taken (* = Required)
___ Threatening/Inapprop. Interactions			___ *Conferenced with pupil. (Date _____)
___ Abuse or Harassment			___ *Notified parent. (Date _____)
___ Defiance			Additional actions taken.
___ Fighting or Physical Aggression			___ Referred to I&RS. (Date _____)
___ Inappropriate Conduct			___ Detained for ___ consecutive recesses.
___ Major Disruption			___ Assigned to after school detention.
___ Physical Assault on Staff Member			___ Assigned to in-school suspension.
___ Possession or Use of a Weapon			___ Assigned to out-of-school suspension.
___ Property Damage or Vandalism			___ Other _____
___ Theft			
___ Other _____			

Major-Infraction Description

After-School Detention

Date of Detention: _____

**** Please sign and return.**

Signature: _____