

## Assessment of Supervision, Movement, and Procedures in Non Classroom Areas

Location	Indicators	Present Y/N	Comments
<b>1<sup>st</sup> Floor Hallways</b>	<ol style="list-style-type: none"> <li>1. Rules are posted</li> <li>2. Posted rules are stated positively</li> <li>3. Amount of supervision is adequate</li> <li>4. Supervisors move, scan, and interact with students</li> <li>5. Student movement is well orchestrated</li> <li>6. Hallways are clean and free of obstacles</li> </ol>	<ol style="list-style-type: none"> <li>1.</li> <li>2.</li> <li>3.</li> <li>4.</li> <li>5.</li> <li>6.</li> </ol>	
<b>2<sup>nd</sup> Floor Hallways</b>	<ol style="list-style-type: none"> <li>1. Rules are posted</li> <li>2. Posted rules are stated positively</li> <li>3. Amount of supervision is adequate</li> <li>4. Supervisors move, scan, and interact with students</li> <li>5. Student movement is well orchestrated</li> <li>6. Hallways are clean and free of obstacles</li> </ol>	<ol style="list-style-type: none"> <li>1.</li> <li>2.</li> <li>3.</li> <li>4.</li> <li>5.</li> <li>6.</li> </ol>	
<b>3<sup>rd</sup> Floor Hallways</b>	<ol style="list-style-type: none"> <li>1. Rules are posted</li> <li>2. Posted rules are stated positively</li> <li>3. Amount of supervision is adequate</li> <li>4. Supervisors move, scan, and interact with students</li> <li>5. Student movement is well orchestrated</li> <li>6. Hallways are clean and free of obstacles</li> </ol>	<ol style="list-style-type: none"> <li>1.</li> <li>2.</li> <li>3.</li> <li>4.</li> <li>5.</li> <li>6.</li> </ol>	
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<b>Location</b>	<b>Indicators</b>	<b>Present Y/N</b>	<b>Comments</b>
<b>Cafeteria</b>	<ol style="list-style-type: none"> <li>1. Rules are posted</li> <li>2. Posted rules are stated positively</li> <li>3. Amount of supervision is adequate</li> <li>4. Supervisors move, scan, and interact with students</li> <li>5. Student movement into the cafeteria is well orchestrated</li> <li>6. Line up procedures are well orchestrated</li> <li>7. Students are prepared with cash or ID/ID number</li> </ol>	<ol style="list-style-type: none"> <li>1.</li> <li>2.</li> <li>3.</li> <li>4.</li> <li>5.</li> <li>6.</li> <li>7.</li> </ol>	
<b>School Offices</b>	<ol style="list-style-type: none"> <li>1. Rules are posted</li> <li>2. Posted rules are stated positively</li> <li>3. Procedures for accessing staff are clear</li> <li>4. Student traffic is well orchestrated</li> <li>5. Students receive help immediately</li> <li>6. There is a designated area for waiting students</li> <li>7. Staff are always present</li> </ol>	<ol style="list-style-type: none"> <li>1.</li> <li>2.</li> <li>3.</li> <li>4.</li> <li>5.</li> <li>6.</li> <li>7.</li> </ol>	

<b>Playground</b>	<ol style="list-style-type: none"> <li>1. While on the playground all students remain with the supervisors' line of sight</li> <li>2. Rules are posted</li> <li>3. Posted rules are stated positively</li> <li>4. Amount of supervisor is adequate</li> <li>5. Supervisors move, scan, and interact with students</li> <li>6. Students are engaged in organized games</li> <li>7. Playground boundaries are clearly delineated</li> </ol>	<ol style="list-style-type: none"> <li>1.</li> <li>2.</li> <li>3.</li> <li>4.</li> <li>5.</li> <li>6.</li> <li>7.</li> </ol>	
<b>Location</b>	<b>Indicators</b>	<b>Present Y/N</b>	<b>Comments</b>
<b>Bus Dismissal Area</b>	<ol style="list-style-type: none"> <li>1. Students are dismissed in an orderly fashion</li> <li>2. Amount of supervision is adequate</li> <li>3. Supervisors move, scan, and interact with students</li> <li>4. Bus arrive timely and in order</li> <li>5. Rules are posted</li> <li>6. Posted rules are stated positively</li> <li>7. Students move swiftly from the school building to their bus</li> </ol>	<ol style="list-style-type: none"> <li>1.</li> <li>2.</li> <li>3.</li> <li>4.</li> <li>5.</li> <li>6.</li> <li>7.</li> </ol>	
<b>Building Entrances and Visiting Procedures</b>	<ol style="list-style-type: none"> <li>1. Doors are locked from the outside</li> <li>2. Entrance procedures for students are clear</li> <li>3. Proper entrance and entrance procedures for visitors are posted and clear</li> <li>4. Visitors report to the main office</li> <li>5. Procedures are in place for visitors to sign in and receive a pass</li> <li>6. Visitors without passes are stopped and redirected to the main office</li> </ol>	<ol style="list-style-type: none"> <li>1.</li> <li>2.</li> <li>3.</li> <li>4.</li> <li>5.</li> <li>6.</li> </ol>	